

## CARE PROFILE/REGISTRATION FORM

| CARE RECIPIENT BASIC INFORMATION                              |   |  |
|---|---|--|
| Name:   | Relationship to Client Employee:                        |  |
| Preferred Name:   | Is Client Employee a Parent or Legal Guardian? □Yes □No |  |
| Birth Date:   | Child Lives With:                                       |  |
| Gender:   | Custody Issues/Visitation Order? ☐Yes ☐No               |  |
| Primary Language:   | Custody Details (if applicable):                        |  |
| HEALTH INFORMATION AND RESTRICTIONS (if Yes,                  | please provide details)                                 |  |
| Food Restrictions: $\square$ Yes $\square$ No Details:        |   |  |
| Food Allergies: ☐Yes ☐ No Details:                            |   |  |
| Allergies to Medication: $\square$ Yes $\square$ No Details:  |   |  |
| Other Allergies: $\square$ Yes $\square$ No Details:          |   |  |
| Diagnosed Special Need/Medical Condition: $\Box$ Yes $\Box$ N | o Details:  |  |
| Activity Restrictions: $\square$ Yes $\square$ No Details:    |   |  |
| MEDICAL INFORMATION   | DENTIST INFORMATION                                     |  |
| Health Insurance Provider:                                    | Dentist Name:   |  |
| Policy Number:  | Dentist Phone:  |  |
| Name of Insured:  | Address:  |  |
| Physician/Clinic Name:  |   |  |
| Physician Phone:  |   |  |
| ADDITIONAL INFORMATION  |   |  |
| Regular Care Arrangements:                                    |   |  |
| School Attending:   |   |  |
| Sleeping Schedule:  |   |  |
| Toilet Schedule:  |   |  |
| Developmental Abilities:                                      |   |  |
| Crawling? □Yes □ No   |   |  |
| Walking? □Yes □ No  |   |  |
| Toilet Trained? ☐ Yes ☐ No                                    |   |  |



## CARE PROFILE/REGISTRATION FORM

| Employee:                        |                               |  |
|----------------------------------|-------------------------------|--|
| PERSONAL INFORMATION             | <b>EMPLOYMENT INFORMATION</b> |  |
| Name:                            | Employer:                     |  |
| Preferred Name:                  | Job Title:                    |  |
| Gender:                          | Work City:                    |  |
| Primary Email:                   | Work State:                   |  |
| Secondary Email:                 |                               |  |
| Primary Phone:                   |                               |  |
| Secondary Phone:                 |                               |  |
| Other Phone:                     |                               |  |
| Address:                         |                               |  |
|                                  |                               |  |
|                                  |                               |  |
| Authorized Contact (Other Parent | /Guardian):                   |  |
| PERSONAL INFORMATION             | ACCESS INFORMATION            |  |
| Name:                            | Relationship to Child:        |  |
| Preferred Name:                  | Parent/Guardian?              |  |
| Gender:                          | □Yes □ No                     |  |
| Primary Phone:                   | Emergency Contact □Yes □No    |  |
| Secondary Phone:                 | Authorized Pick-Up ☐Yes ☐No   |  |



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## Authorized Contacts (Emergency Contact/Authorized for Pick-up):

Note: You must have at least one person that is NOT a parent or legal guardian listed as an Emergency Contact and Authorized Pick-Up

| PERSONAL INFORMATION      | ACCESS INFORMATION          |
|---------------------------|-----------------------------|
| Name:                     | Relationship to Child:      |
| Preferred Name:           | Parent/Guardian?            |
| Gender:                   | □Yes □ No                   |
| Primary Phone:            | Contact Privileges:         |
| Secondary Phone:          | Emergency Contact □Yes □No  |
|                           | Authorized Pick-Up □Yes □No |
|                           |                             |
| PERSONAL INFORMATION      | ACCESS INFORMATION          |
| Name:                     | Relationship to Child:      |
| Preferred Name:           | Parent/Guardian?            |
| Gender:                   | □Yes □ No                   |
| Primary Phone:            | Emergency Contact □Yes □No  |
| Secondary Phone:          | Authorized Pick-Up □Yes □No |
|                           |                             |
|                           |                             |
|                           |                             |
|                           |                             |
|                           |                             |
|                           |                             |
|                           |                             |
|                           |                             |
| Signatures                |                             |
| PARENT/GUARDIAN:          | DATE:                       |
| BRIGHT HORIZONS EMPLOYEE: | DATE:                       |